Opening position

Accounting Manager
Job Description
Accounting Manager

MVG, is the parent company of Orbit Advanced Technologies, Inc., (OATI). At OATI, we are committed to continual improvements and looking for you to help champion and drive us in this direction. We welcome candidates who will bring commitment and accountability to our tight-knit team in order to shape the future.

OATI growing and looking for a Staff Accountant in Warminster, PA. In This role, You will secure accountancy reliability and daily transactions. You will work on key process and controls in GL-AR-AP within both GAAP & IFRS frameworks.

Responsibilities
- Manage all accounts payable, invoicing, and invoice vouchering.
- Reconcile accounts payable and receivable and perform transactions.
- Manage weekly check runs (timely bank payments, cash transactions) including initiating wires/ACH payments
- Report weekly cash flow statements to headquarters.
- Handling fixed assets and depreciation reports monthly.
- Manage Intercompany invoices.
- Manage intake of commission sheets from sales and timely payment of commissions
- Reconcile all monthly bank statements.
- Assist during external financial audit (supporting transactions and documents)
- Comply with financial policies and regulations.

Experience:
- Excellent knowledge of accounting regulations and procedures, including the Generally Accepted Accounting Principles (US GAAP) IFRS is a plus.
- Advanced MS Excel skills including Vlookups and pivot tables.
- SAP By design knowledge or any ERP
- Experience with general ledger functions
- Strong attention to detail and good analytical skills

If you are interested in this opportunity, send a Word or PDF version of your resume to: josephm@orbitfr.com or call me at 267.615.9234